

Grant Assistance For Grassroots Human Security Projects (GGP)

APPLICATION RULES

General Rules

Before considering applying for the GGP, please make sure that your organization and the project idea comply with the nature of the this grant program. Those essentials are:

1. Project has to serve an acute need among the vulnerable population;
2. Project has to serve strategic aspirations, in line with domestic and international commitments (including Sustainable Development Goals);
3. Project has to be social in its nature, **NOT** serving commercial interests (except to eradicate poverty);
4. Project has to benefit directly at least 100 persons;
5. Project has to provide good justification of the need and why alternative funding is not available.

Other essential criteria and procedures are described below:

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|-----------------------------------|--|---|
| A. Maximum grant amount: | About 92,592 USD¹ | |
| B. Eligible actions/costs: | Eligible costs: <ul style="list-style-type: none">▪ Construction/renovation of buildings/facilities;▪ Purchasing equipment (which will last at least 5 years)▪ Training, only if it is part of the project and essential to its implementation, and its cost must not exceed about 30 % of the entire budget. | Non-eligible costs: <ul style="list-style-type: none">▪ Salaries for general staff for daily operation (however, only if it is crucial to implement the project for specific fields, human resource costs for specialists might be included in the budget as exceptional cases);▪ TAX (VAT, tariff);▪ Bank Fee;▪ Administrative and running costs;▪ Contingency fund;▪ Scholarship and research costs;▪ Purchase of real estate;▪ Social preparation, mobilization expenses, project conceptualization and community consultations;▪ Working capital for projects that generate income for specific individuals or enterprises (except in cases when beneficiaries are poor villages and the purpose is to eradicate poverty with at least 100 direct beneficiaries);▪ Equipment and/or facility for rent that generates income for specific individuals or enterprises;▪ Purchasing of food, medicine, clothes and other consumables.▪ Preparation of the project or its additional forms;▪ Small equipment's that many people commonly want to purchase such as Smartphone, computer, TV and camera▪ Books;▪ Maintenance fee of equipment. |

¹ Every year the amount slightly changes. Normally, the amount is 10 million Japanese YEN.

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General conditions of the application and GGP

Prior to your application, please read through the conditions below and acknowledge them. In addition to the documents we request on page 7 and 8 on the application form, we may ask you later to submit to us some documents below whenever we think it is necessary.

If you have any questions or need clarifications before you submit, please contact us (after your application is approved, we will request you to ensure detailed conditions that are customized for your project).

1. The Recipient of the GGP has already acquired any legal permissions necessary to implement the Project from relevant authorities.
2. The property (equipment or facilities to be sponsored by GGP) will be operated and maintained by the Recipient respectfully and will not sell-out or hand-over to a third party without a consent of the Embassy of Japan.
3. The grant will be only used for implementation of the Project (the GGP does not cover any taxes and bank commission and management fees).
4. During implementation of the Project, in case of a shortage of the grant, the recipient will compensate for it by the means of own budget and implement the Project with responsibility.
5. After completion of the Project, in case of a deficit operation, the recipient will compensate for it by the means of the Recipient's own capital.
6. The property is resilient to conduct activities.
7. The activities will meet resilience criteria of the country and it is authorized by a specialist.
8. The Recipient has examined and verified that ground condition of the property is feasible to execute activities.
9. The equipment is available to be repaired and maintained in the country.
10. The Recipient will open a bank account in US Dollars to receive the grant.
11. The Recipient will provide information on the situation, related with the use of equipment and facilities to the Embassy of Japan annually at least for 5 years, after submitting the final report to the Embassy of Japan, which will be prescribed in a Grant Contract.