



From
the People of Japan

Terms and Conditions

Grant Assistance for Grassroots Human Security Projects (GGP)
Embassy of Japan in Armenia



Embassy of Japan
in Armenia

During the implementation of a project, the Embassy of Japan will require the successful applicant (hereinafter refer to as "Recipient") to agree on adhering any relevant Armenian laws and regulations as well as GGP terms and conditions. Please review carefully the basic ones below, so as to understand your requirements and expectations. **You will be deemed to have acknowledged them upon the submission of Concept Note.**

1. General Condition

- The Recipient shall timely consult with the Embassy of Japan for any issues, concerns or changes of design/activity/budget allocation that may arise during the implementation, before taking any actions.
- The Recipient shall be responsible for operation and maintenance of property/equipment/facilities to be sponsored by the project and shall not sell-out or hand-over to a third party without a consent of the Embassy.
- If the Recipient breaches its obligations under agreements with the Embassy, the Embassy shall be entitled to terminate the approved project and claim a refund of a portion or whole of the grant.

2. Disbursement and Payment

- Pursuant to the agreement with the Government of the Republic of Armenia, GGP is subject to exemptions from custom duties, internal taxes, value-added taxes (VAT) and other fiscal levies, thereby, prices of any products/services to be covered by GGP must not include taxes.
- The Recipient shall open a new bank account in both AMD and USD on the name of Recipient that are intended ONLY for the project.
- The Recipient shall be responsible for any bank-related cost which could possibly be charged throughout the course of project including account opening/closing fee and commission fees for transactions.
- The Recipient shall be responsible for compensating any exchange losses incurred by conversion of the grant.
- The Recipient shall bear any extra-budgetary costs which could arise during the project implementation and complete the project with responsibility.
- The Recipient shall return any remaining balance and/or exchange gains of GGP funds, if any, to the Embassy of Japan upon completion of the project with prior approval from the Embassy.

3. Report

- The Recipient shall submit following documents to the Embassy of Japan without delay:
 - 1- Monthly Report (by the end of every month until the completion of the project)
 - 2- Interim Report (at the middle of the project)
 - 3- Completion Report (upon completion)

4. Site Visit

- The Recipient shall accept/arrange site visits by Embassy staffs for the following purposes:
 - 1- Interim Visit (at the middle of the project)
 - 2- Completion Visit (upon completion)
 - 3- Follow-up Visit (every two years after the completion)

5. Audit

- The Recipient shall go through an external audit exclusive to the project upon its completion and submit the audit report to the Embassy of Japan.